



Worker fact sheet

Portable long service leave

What is portable long service leave?

Portable long service leave is now in place for full-time, part-time and casual workers in the NSW community services sector. It allows you to build up recognised service across different employers.

The scheme is administered by the Long Service Corporation (LSC) - the NSW Government agency responsible for managing portable long service leave schemes across the building and construction, contract cleaning, and community services sectors.

The Community Services Industry Portable Long Service Leave Scheme

The portable long service leave scheme started on 1 July 2025, and any work you do from that date counts toward your leave. You can take portable long service leave after completing 7 years of recognised service in the community services industry.

From 1 July 2025, registered employers must make quarterly contributions to the Portable Long Service Leave Fund for you. If you change jobs within the sector, your recognised service stays with the scheme and continues to build up.

Workers employed in community services between 1 July and 31 December 2025 will also receive a 365-day Foundation Worker service credit from the LSC.

This portable scheme does not replace any long service leave you have already earned with your current employer. If you become eligible for long service leave under the Long Service Leave Act 1955, you will need to claim that leave directly from your employer.

Who is covered?

You are covered if you perform eligible work in the NSW community services sector. Coverage is based on the type of service you provide and the work you perform, not just your job title.

You can check whether your employer is registered by using the [Community Services Industry Business Lookup Tool](#) through Service NSW. If your employer is not listed, ask them to confirm their registration or contact the Long Service Corporation for assistance.

How your service is recorded

Your employer(s) must add all eligible workers and report their service to LSC each quarter. You will need to complete your registration in the Worker Portal and confirm your identity through your personal MyService NSW account. Once registered you will receive a worker number that stays with you throughout your career, and you may need to provide this number to future employers to make sure your service continues to be recorded correctly.

Your service counts no matter where you work in the community services industry. Even if you change employers, LSC keeps track of all your service and adds it together.

Leave eligibility and taking leave

You can take portable long service leave once you have completed 7 years of recognised industry service from 1 July 2025. This is based on your total service across registered employers.

When you're eligible, you can submit your leave application to LSC through the Worker Portal. Your employer will need to approve your leave request before LSC can make a payment.

The minimum amount of leave you can take at one time is 2 weeks.

Your payment is calculated based on your recognised service and the average of your gross ordinary wages. LSC will confirm the payment amount when you apply.

Portable long service leave payments are treated as taxable income, and superannuation is not paid on these payments.

Tracking your service and updating details

From April 2026, you will have access to a Worker Portal where you can:

- monitor your service in the community services industry
- check employer contributions
- update your contact details.

LSC will create your worker profile and automatically add the Foundation Worker bonus credit if you're eligible. You will receive an annual statement each July.

Breaks in employment

You can take a break from the community services industry for up to 4 years without losing your accumulated service. Your service stays protected, even if funding ends or you move to a different sector temporarily.

More Information

Visit the Long Service Corporation website or contact:



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Long Service Corporation - NSW